



Comhairle Cathrach Chorcaí  
Cork City Council

## CIVIL DEFENCE VOLUNTEER PRIVACY NOTICE

**Purpose** Your information is collected to assess your application to become a civil defence volunteer. The Civil Defence Act, 2023 provides for the establishment and maintenance of a Register of Civil Defence Volunteers.

1. **Lawful Basis** The legal basis for the collection of this data is provided for under the Civil Defence Act 2023. Therefore Article 6 (1) (c) applies.
2. **Personal Information** The personal information that you are required to provide is the following:
  - name
  - home address, email address and telephone number
  - date of birth
  - qualifications for the purposes of carrying out duties as a civil defence volunteer.
  - medical information-required to assess your capability to carry out duties as a civil defence volunteer.
  - driving licence details
  - the most recent date of a vetting disclosure made by the National Vetting Bureau of the Garda Síochána under section 14 of the Act of 2012 for the purposes of carrying out duties as a civil defence volunteer.
  - Next of Kin name and contact number.
  - Name and address of Dr/GP.
  - Employer name.
3. **Information Sharing** The information you provide may be shared with the following:
  - The Minister for Defence.
  - An Garda Síochána as required.

4. Cork City Council may, for the purpose of its functions under the legislation, request and obtain information at any time from:
  - From sources where you have chosen to make your information publicly available, such as social media sites.
5. **Retention** Your information will be retained for the duration of your membership in Cork City Civil Defence.

#### 6. **Your Data Protection Rights**

You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data, and check its accuracy.

<https://www.corkcity.ie/en/media-folder/public-info/update-ccc-data-protection-subject-access-request-form-june-2019.pdf>

#### 7. **Right of Complaint to the Office of the Data Protection Commissioner**

If you are not satisfied with the outcome of the response you received from Cork City Council in relation to your data subject access request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you.

The Data Protection Commission website [www.dataprotection.ie](http://www.dataprotection.ie) has further details and the online form to be completed if you wish to raise a concern or make a complaint.

You can contact their Office at: 01-7650100 Lo Call Number: 1800 437 737

Postal Address:

Data Protection Commissioner  
21 Fitzwilliam Square South  
Dublin 2  
D02 RD 28

For further information in relation to Cork City Council's Data Protection Policy & Privacy Statement, please go to <https://www.corkcity.ie/en/council-services/public-info/gdpr/>

If you require a paper copy of either document, please contact us on 021 4924000 or email [dataprotection@corkcity.ie](mailto:dataprotection@corkcity.ie)