

**FORM OF APPLICATION FOR A DISPENSATION FROM, OR A RELAXATION OF, A
REQUIREMENT OF BUILDING REGULATIONS**

BUILDING CONTROL ACT 1990

**Application for a Dispensation from, or Relaxation of, a Requirement of Building
Regulations**

To

(Insert name of building control authority)

Official Use
Received on.....
Ref. No.
Entered in
Register on

Application is hereby made under Section 4 of the Building Control Act, 1990 for the grant of a dispensation from, or a relaxation of a requirement(s) of the Building Regulations, 1997, as specified below, in connection with the works or building shown on the accompanying plans.

<p>1. Address (or other necessary identification) of proposed works or building to which the application relates</p>	<hr/> <hr/> <hr/> <hr/>
<p>2. Nature of proposed works or building</p> <p>(a) Classification (please tick as appropriate)</p> <p>Construction of new building <input type="checkbox"/></p> <p>Material alterations <input type="checkbox"/></p> <p>Material change of use <input type="checkbox"/></p> <p>Extension to a building <input type="checkbox"/></p> <p>(b) Brief Description</p>	<hr/> <hr/> <hr/> <hr/>
<p>3. In the case of a material change of use, the –</p>	

(a) existing use of the building (b) proposed use of the building	<hr/> <hr/>
4. Has the work already been carried out?	<hr/>
5. Decision sought (please tick as appropriate) (a) dispensation (b) relaxation	<div style="text-align: center;"> <input type="checkbox"/> <input type="checkbox"/> </div>
6. Requirement(s) of Building Regulations concerned	<hr/> <hr/> <hr/> <hr/>
7. Grounds for the application	<hr/> <hr/> <hr/> <hr/> <hr/>
8. Name and address of person/s or firm/s responsible for preparation of plans, calculations and specifications	<hr/> <hr/> <hr/> <hr/> <hr/>

APPLICANT: FULL NAME.....

ADDRESS.....

.....

SIGNATURE

TELEPHONE NO **DATE**

NOTES OF GUIDANCE FOR APPLICANT

1. The “accompanying plans” should include such plans as are necessary to support the application.
2. The application should state, having regard to the nature and extent of the relaxation or dispensation sought, why the applicant considers that the operation of the specified requirement is unreasonable in relation to the particular circumstances of the case.
3. The fee for an application for a relaxation or dispensation is €125.00 for a dwelling and €250 for any other building.