

APPLICATION FORM FOR RENT ADJUSTMENT AS A RESULT OF UNEMPLOYMENT/TEMPORARY LAYOFF DUE TO CORONAVIRUS COVID-19

THIS APPLICATION WILL BE CONSIDERED FOR AN EMERGENCY RENT ADJUSTMENT AND WILL ONLY LAST FOR A MAXIMUM OF SIX WEEKS. Please consider completing a full rent review form within the next six weeks

depending on how the current pandemic being experienced evolves. Forms are available on www.corkcity.ie

PLEASE FILL IN THE DETAILS BELOW FOR EACH PERSON IN THE HOUSEHOLD WHOSE INCOME HAS BEEN AFFECTED AS A RESULT OF THE CORONAVIRUS COVID-19 PANDEMIC AND SET OUT THE CIRCUMSTANCES RELATING TO THE INCOME INTERRUPTION.

ADDRESS OF HOUSEHOLD _____

CONTACT TELEPHONE NO. _____ EMAIL ADDRESS _____

NAME OF PERSON WHOSE INCOME IS AFFECTED _____

RELATIONSHIP TO TENANT _____

DATE OF BIRTH _____ PPSN _____

EMPLOYER NAME & ADDRESS

EMPLOYER TEL. NO. _____

LAST DAY WORKED/PAID TO _____ WHY DID THIS JOB FINISH e.g. temporary layoff/permanent lay off/has employer provided a review timeline for layoff? _____

ARE YOU STILL WORKING CASUALLY/PART-TIME, ETC? (please tick whichever is appropriate) Yes _____ No _____

IF YES, GIVE DETAILS:

ARE YOU IN RECEIPT OF ANOTHER WEEKLY SOCIAL WELFARE PAYMENT? (please tick whichever is appropriate)

Yes _____ No _____

IF YES, GIVE DETAILS, E.G. TYPE OF PAYMENT & AMOUNT:

HAVE YOU APPLIED FOR THE COVID 19 PANDEMIC UNEMPLOYMENT PAYMENT FROM THE DEPT. OF EMPLOYMENT AFFAIRS & SOCIAL PROTECTION? (please tick whichever is appropriate) Yes _____ No _____

IF NO, WHY NOT? _____ DATE OF APPLICATION: ____/____/2020

I declare that I am not being paid by my employer at the moment. I state that I will inform the City Council if there are any changes in my circumstances which may affect my entitlement to a reduction in rent.

I AUTHORISE AND GIVE AUTHORITY TO CORK CITY COUNCIL TO SEEK AND RECEIVE ANY INFORMATION FROM MY EMPLOYER, DEPARTMENT OF EMPLOYMENT AFFAIRS & SOCIAL PROTECTION OR ANY OTHER SOURCE IN ORDER TO FACILITATE THE CALCULATION OF MY RENT.

Signed: _____ Date: ____/____/2020

If further persons in your household are affected, please complete another copy of this form. Cork City Council will not reduce your rent for the moment, **however**, an immediate adjustment to your account will be applied which will be the equivalent of a reduction in your rent for a six-week period. An email/letter will issue to the tenant/joint tenant(s) as soon as possible with details of a new payment arrangement if applicable. Further clarification can be obtained by ringing 021 4924000.

SIGNATURE OF TENANT(S) _____ DATE: _____

Please return form by post to RENTS DEPARTMENT, HOUSING DIRECTORATE, CORK CITY COUNCIL, ANGLESEA ST., CORK, T12 T997