

PLANNING & DEVELOPMENT DIRECTORATE

SUBMISSIONS OR OBSERVATIONS

Submissions or observations in relation to planning applications are governed by Article 29 of the Planning and Development Regulations 2001. They should be addressed to the Planning and Development Directorate, City Hall, Cork and should be accompanied by the prescribed fee, which at present is €20.

The full text of article 29 is as follows:

- 29.(1) (a) any person or body, on payment of the prescribed fee, may make a submission or observation in writing to a planning authority in relation to a planning application within the period of 5 weeks beginning on the date of receipt by the authority of the application.
- (b) any submission or observation received shall-
- (i) state the name and address, and telephone number and e-mail address, if any, of the person or body making the submission or observation, and
 - (ii) indicate the address, to which any correspondence relating to the application should be sent.
- (2) subject to article 26, the planning authority shall acknowledge in writing the receipt of any submission or observation referred to in sub-article (1) as soon as may be following receipt of the submission or observation.
- (3) where a submission or observation is received by the planning authority after a period of 5 weeks beginning on the date of receipt of the application, the planning authority shall return to the person or body concerned the submission or observation received and the fee and notify the person or body that their submission or observation cannot be considered by the planning authority.

- NOTE:**(i) The requirement for payment of a fee by persons making submissions is new. Under section 127(1)(e) of the Act, a person making an appeal to An Bord Pleanála must include in their appeal the acknowledgement by the planning authority of receipt of the submission or observation.
- (ii) A person not making an observation or submission to the Planning Authority may not be entitled to appeal the decision to An Bord Pleanála unless that person has an interest in land adjoining the application site and has been granted leave to appeal by An Bord Pleanála.
- (iii) It is advisable to quote the reference number of the planning application when making an submission or observation.

- (iv) Please be advised that **all** submissions/observations made to the Council are published to the Council's website for public inspection in accordance with the requirements of the Planning & Development Acts 2000-2015 and the Planning & Development Regulations.
- (v) The Council shall only make such redactions to submissions made to it in respect of any planning application, as are necessary to comply with the Data Protection Act 2003.

PLANNING DEPARTMENT GENERAL DISCLAIMER

Cork City Council does not assume legal or other liability for any inaccuracy, mistake, mis-statement or any other error of whatsoever nature contained within the documentation submitted to the Council in respect of any planning application or any submission by way of comment or objection in respect of any planning application. Cork City Council hereby formally disclaims liability in respect of such aforesaid matters.

COPYRIGHT DISCLAIMER

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DATA PROTECTION

"Cork City Council is committed to fulfilling its obligations imposed by the Data Protection Acts 1988 to 2018 and the GDPR. Our privacy statement and data protections policy is available at <https://www.corkcity.ie/en/council-services/public-info/gdpr/>.

We request that you read these as they contain important information about how we process personal data.