

## Submission Template for Property Owners

### Leasing or Renting of Residential Properties

Ref

Office use only

Please complete all fields in this submission template. For further information or if you have any queries please contact your local authority, an approved housing body or the Housing Agency at 01 656 4100.

Completed submissions should be sent to your local authority. Details for the relevant contact within each local authority are included with the information brochure and are also available online at [www.housing.ie/leasing](http://www.housing.ie/leasing).

<b>I - Contact details</b>	
<b>Property Owner's Name</b>	
<b>Address of Property Owner</b>	
<b>Designated Contact Person</b> <i>(If different from Owner)</i>	
<b>Contact Address</b> <i>(if different from Owner )</i>	
<b>Contact Phone Number</b>	
<b>Contact e-mail address</b>	

### 2 - Any other relevant information (in addition to table overleaf.)

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#### 3 - Details of Properties Proposed – PLEASE SPECIFY INDIVIDUAL PROPERTIES

Property/ Development Address	Type & Floor (E.g. 2 <sup>nd</sup> Floor Apt.)	Beds No.	Floor Area (m <sup>2</sup> )	Total number in overall Development	Date Available	Current Monthly Market Rent €	BER (Rating)	Parking (Y/N) Surface/ U/G?	Age (Years)