

## Road Opening Licence Guide

Maproad Licensing is the national system for the management and processing of roadworks licence applications. To register and submit applications please contact the Road Management Office at [contact@rmo.ie](mailto:contact@rmo.ie) **Applications for Road Opening Licences are to be made on MRL only.**

If you have any questions in advance of making an application please contact the MRL Support Office at [support@mrl.jitbit.com](mailto:support@mrl.jitbit.com)

FEES/CHARGES – in order to comply with the national fee structure, Cork City Council will apply the following application fee charges for licences. All applications for T2/T3/T4 licences incur an application charge including withdrawn and refused applications. Applicants must ensure that the details submitted in the application are accurate and that T3 applications are only applied for on roads with a Traffic Impact Number less than 3.

T1 - No fee

T2 - €250

T3 - €150

T4 - €150

A T1 Notification and consultation may be required for works of significant impact.

Reinstatement charges and Long Term Damage charges are charged on the basis of measured area and the rates contained within the Directions for Management and Control of Roadworks in Cork City and the Guidelines for managing openings in public roads

[http://www.rmo.ie/uploads/8/2/1/0/821068/guidelines\\_for\\_managing\\_openings\\_in\\_public\\_roads\\_apr.\\_2017.pdf](http://www.rmo.ie/uploads/8/2/1/0/821068/guidelines_for_managing_openings_in_public_roads_apr._2017.pdf)

In order to have a licence processed, proof of payment of the Application Fee will have to be recorded on MRL by the applicant in the Document Folder.

Prior to granting a licence, proof of payment of the Reinstatement Fee will have to be recorded on MRL by the applicant in the Document Folder.

The LTI Fee is not payable until the T5 is submitted and approved. Where a monitoring charge applies, this too will be payable at T5 stage.

### **Fees can be paid as follows:**

1. Customer not present payments – Contact any of the following numbers and pay by credit/debit card over the phone: 021-4924435 or 021-4924660.
2. Calling to the Public Counter in City Hall – contact would have to be made to either of the above numbers to arrange a payment sheet to be available at reception prior to payment.
3. Bank Draft payable to Cork City Council – contact would have to be made to either of the above numbers indicating intention to pay by bank transfer.

In all cases, the following information is required to make a payment:

1. Licence Number
2. Name and Address of Applicant
3. Location for licence

Receipts will be issued following payment.

Please note reinstatement value will not be refunded until the end of the guarantee period.

Please also note the turnaround times for licence approvals when planning works. These are noted in the Purple Book – Table 4.6.1. (Page 44).

See also <https://maproadroadworkslicensing.ie/MRL/> for extensive details in relation to licensing.